Summer Study Privilege Guidelines

Summer Study Privilege is available for the 2011 Summer Session. Graduate students meeting the criteria are eligible for Summer Session tuition remission ($254/credit) for between 3 - 12 credit hours. Any and all tuition/fees incurred as a result of courses taken outside of the Summer Study Privilege agreement or without written approval are the responsibility of the student. The Summer Study Privilege program is administered through the Office of Summer Session, but is funded by the department of the graduate student’s major and must meet the approval of the Department Chair/Head of that department.

Questions regarding Summer Study Privilege may be directed to:

**Summer Session Office** (located on the 4th Floor of the Valley Library)
Ph: 541-737-9608, Fax: 541-737-2734,
E-mail: summer.session@oregonstate.edu.

*The student's major department will not receive tuition revenue for any courses taken by Summer Study Privilege participants and will absorb the additional revenue distributions due other departments when the student takes courses outside of the major department.* Please note: this reduction in tuition revenue applies only to graduate students who have officially signed up and received approval for participating in the Summer Study Privilege program and not to other graduate students enrolled in Summer Session courses.

Student Eligibility Requirements

The Summer Study Privilege allows up to 12 credit hours of Summer Session tuition remission for graduate students that meet the following criteria:

1. Student was on a Spring Term 2011 appointment for a minimum **0.20 FTE**, maximum **0.49 FTE**.

2. Student is budgeted/certified for a Fall Term 2011 appointment for a minimum **0.20 FTE**, maximum **0.49 FTE**. Students not accepting or, otherwise, not fulfilling their Fall Term 2011 appointment will be charged for remised tuition.

3. Student will not be on appointment or student wages with the Oregon State System of Higher Education during the entire 2011 Summer Session, (12-wks / Jun 13 – Sep 2).
   - Students taking advantage of the Summer Study Privilege who receive wages (including hourly/student wages) or other reimbursement within the Oregon University System during any portion of the 2011 Summer Session (12-wks / Jun 13 – Sep 2) will be charged for all tuition and fees associated with their course(s). The Oregon University System includes: OSU, EOU, WOU, OIT, PSU, UO, SOU and any associated summer programs or camps.

4. Student must register for and complete a **minimum of 3 credit hours** during Summer Session 2011.
5. Student must present the following completed forms to the Summer Session office (located on the 4th Floor of the Valley Library) on/before June 20, 2011:
   a. Summer Study Privilege: Student Agreement
   b. Summer Study Privilege: Certification of Student Eligibility for Tuition Remission
   c. Summer Study Privilege: Course Enrollment Agreement

Forms are attached below for your convenience; Submission deadline: June 20, 2011.

Please note the following…

- Students eligible for Summer Study Privilege will receive a tuition remission ($254/credit) on only the first 12 credit hours in their MAJOR DEPARTMENT, unless otherwise approved in writing by their department. Unauthorized tuition taken in excess of the allowed 12 credit hours will be the responsibility of the student.

- Students may not register for additional or change courses once they have submitted their Summer Course Enrollment Agreement, unless the following steps have been taken:
  - A secondary Summer Course Enrollment Agreement is completed for the additional course(s) and submitted to Summer Session prior to the June 20, 2011 deadline, or
  - Written approval from the Department is obtained for the additional course(s) and submitted to Summer Session prior to the June 20, 2011 deadline.

Tuition and fee costs incurred for the registration of courses not listed on the approved Summer Course Enrollment Agreement will be the sole responsibility of the student.

- Student and Department Chairs/Head sign the Summer Course Enrollment Agreement form to assure that courses are only being taken in their major department. Exceptions to this policy should be submitted to the Summer Session Office in writing by the Department or noted on the Summer Course Enrollment Agreement form.

- Students taking advantage of the Summer Study Privilege who do not meet all the criteria will be charged for all tuition ($254/credit) and fees associated with their course(s).

- This agreement covers Corvallis and Hatfield Marine Science Center (Newport) campus courses only; Ecampus (online) courses and other campuses are excluded.

- Summer Study Privilege forms are also available on the Summer Session website at http://summer.oregonstate.edu/advisors.
SUMMER STUDY PRIVILEGE
STUDENT AGREEMENT

The Summer Study Privilege allows a minimum of 3 credit hours and up to a maximum of 12 credit hours of Summer Session tuition remission for graduate students that meet the following criteria:

1. Student was on a Spring Term 2011 appointment for a minimum 0.20% FTE, maximum 0.49% FTE.

2. Student is budgeted/certified for a Fall Term 2011 appointment for a minimum 0.20% FTE, maximum 0.49% FTE. Students not accepting or, otherwise, not fulfilling their Fall Term 2011 appointment will be charged for remised tuition.

3. Student will not be on appointment or student wages with the Oregon State System of Higher Education during the entire 2011 Summer Session (12-weeks/Jun 13 – Sep 2).
   - Students taking advantage of the Summer Study Privilege who receive wages (including hourly/student wages) or other reimbursement within the Oregon University System during any portion of the 2011 Summer Session (12-weeks/Jun 13 – Sep 2) will be charged for all tuition and fees associated with their course(s). The Oregon University System includes: OSU, EOU, WOU, OIT, PSU, UO, SOU and associated summer programs or camps.

1. Student will be registered for and complete a minimum of 3 credit hours during Summer Session 2011.

2. The completed (1) Student Agreement, (2) Certification of Student Eligibility for Tuition Remission, and (3) Course Enrollment Agreement forms must all be submitted to the Summer Session Office by June 20, 2011.

3. Student hereby understands that ONLY the course(s) that has/have received written approval by their department & are approved within the ‘Course Enrollment Agreement’ are eligible for tuition remission under this agreement.

4. Student hereby understands that tuition remission ($254/credit) is allowed for the designated courses (3-12 credits) only as noted on the ‘Course Enrollment Agreement’. Any and all tuition/fees incurred as a result of courses taken outside of this agreement or without written approval will be the responsibility of the student.

5. This agreement covers Corvallis and Hatfield Marine Science Center (Newport) campus courses only; Ecampus (online) courses and other campuses are excluded.

Students taking advantage of the Summer Study Privilege who do not meet all of the criteria will be charged tuition and fees in full.

I have read, understand and agree to the above regulations concerning the Summer Study Privilege.

___________________________________  __________________________________
Signature of Student  Date

___________________________________
Printed Name

OSU Student ID Number

___________________________________
Address (summer residence)  Phone Number

___________________________________
Address (City, ST, Zip)

(Summer Session approval)

___________________________________  ____________________________
Summer Session  Date (mm/dd/yy)
SUMMER STUDY PRIVILEGE
CERTIFICATION OF STUDENT ELIGIBILITY FOR TUITION REMISSION

This is to certify that __________________________________________, _____________________________
Student Name OSU Student ID number
was on a graduate assistant appointment of at least 0.20% FTE (max. 0.49% FTE) during Spring Term 2011, and
will be reappointed for at least 0.20% FTE (max. 0.49% FTE) Fall Term 2011. If the Fall Term 2011 department is
different from the Spring Term 2011 department, both Department Chair/Heads must sign below.

(departmental approval for eligibility)

Department Chair/Head Signature Printed Name

Department Department Address

Fall Term Department Chair/Head Signature (if different) Printed Name

Fall Term Department Department Address

SUMMER STUDY PRIVILEGE
COURSE ENROLLMENT AGREEMENT

Only the following Corvallis or Hatfield Marine Science Center campus course(s) will be taken for Summer Study
Privilege tuition remission at a minimum of 3 credit hours and a maximum of 12 credit hours:

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<th>Course</th>
<th>Title</th>
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(*Dept’l Approval = Dept Chair/Head Initials)

Signature of Student Date

Printed Name OSU Student ID Number